

NOTICE OF MEETING
WESTWOOD MAGNOLIA PARKWAY IMPROVEMENT DISTRICT
MONTGOMERY COUNTY, TEXAS


The Board of Directors of Westwood Magnolia Parkway Improvement District (the “District”) will hold its regular monthly meeting, on Friday, March 13, 2020, at 12:00 p.m., at Woodforest Golf Club, 1199 Fish Creek Thoroughfare, Montgomery, Texas, to discuss and, if appropriate, act upon the following:

1. Approval of prior minutes;
2. Public comments (*Policy in effect*);
3. Sheriff’s report;
 - a. Update on Administrative Assistant salary and contract matters;
4. Precinct 2 Commissioner’s Office Report;
5. Sales tax report, including review of property owners/tax accounts inside District boundaries;
6. Engineer’s report, including:
 - a. Acceptance of easement/site conveyance(s);
 - b. Regional detention basin updates;
 - i. Warranty repairs (S. Thomas Construction), including rye application, remediation of certain spot repairs, retainage, S. Thomas warranty claim, performance bond expired, etc.;
 - ii. Maintenance Agreement and scope of work with Spring Nursery;
 - iii. Reimbursement to Egypt Land Development;
 - c. Possible downstream drainage remediation/coordination including property owner/District cost-sharing options;
 - d. Traffic improvements (signal light(s), turn lane(s), etc.);
 - i. Research Forest Drive right-turn lane signal pole;
 - ii. S. Egypt Lane right of way;
 - e. Update maps adding new land (*Weems property*) and consider additional annexation tract(s);
7. Financial/Bookkeeping matters, payment of bills, review of investments, and possible amendment of budget, if necessary;
8. Status of proposed Series 2020 Revenue/Refunding Bonds (the “Bonds”), including:
 - a. Approve Preliminary Official Statement, plan of financing, and schedule and other matters in connection with the issuance, sale, delivery and closing of the Bonds;
 - b. Approve Term Sheet and Bond Purchase Agreement for purchase of the Bonds;
 - c. Designate Paying Agent/Registrar, Escrow Agent, Verification Agent, and other applicable parties to transaction, and approval of corresponding agreements relative to the Bonds;
 - d. Authorize Attorney and Financial Advisor to take all other action necessary in connection with issuance of the Bonds, including documentation required for inclusion in the transcript of proceedings for the Attorney General of the State of Texas;
9. Executive Team report, including:
 - a. Communication procedures;
 - b. Action item accountability;

- c. Workshop date(s)
 - d. Economic Development, including:
 - i. Project updates;
 - e. TXDOT/1488 Access Management Study;
 - f. Website updates;
 - g. Monumentation and signage options;
 - h. Adopt internal Media/Public Information Officer policy;
10. Attorney's Report, including:
- a. PIA/open records request(s);
11. Executive session*;
12. Reconvene in open session, and authorize any action resulting from executive session;
13. Discussion regarding pending business and matters for possible placement on future agendas, including:
- a. Second Quarter meetings will be at Zanti Cucina Italiana.



Roach & Mitchell, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (832) 390-2268 at least three (3) business days prior to the meeting, so that appropriate arrangements can be made.

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

***Note: The Public Comments section has been added to the agenda as required by law, however; it is not intended to be nor will be used an opportunity for public question and answer dialogue with the Board. Such dialogues could result in conversation about topics not included on the agenda and unintended Texas Open Meetings Act violations. Thank you for your understanding.*